

**The September 4, 2014 Meeting of the Board of Fire Commissioners  
District #3, in the Township of Hanover  
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on September 4, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

**Attendees:** Commissioners Robert Callas, Michael Dugan, Maria Florio, Thomas Quirk. Also in attendance was Committeeman George Coppola.

**Absent:** Commissioner Peter DeNigris

Chief Davidson and James Schultz, Department Administrator, were also present.

**Public Participation:** There was no public participation.

**Correspondence:** The Board received a letter of thanks for the donation of a radio to the OEM trailer.

There was discussion regarding the memo from Administrator Schultz outlining promotional testing. The Board discussed time frame and content. It was decided to try and have a plan in place by the October 2<sup>nd</sup> meeting regarding what the outside agency would be doing.

**Approval of Previous Minutes:** A motion was made by Commissioner Quirk, seconded by Commissioner Callas to approve the minutes from the July 17, 2014 Executive Session, the August 21, 2014 Regular monthly meeting and the August 21, 2014 Executive Session, all in favor.

**Report of the Chief and Board Committees:**

- **Report of Chief** – No report.
  
- **EMS** – Chief Davidson noted that we will be remaining with EMS Charts as our electronic pcr until the end of December. He is evaluating our options after that.

- **Buildings & Grounds** – Stair treads are on order. The architect made his second visit. Commissioner Quirk made an OPRA request for the archived documents pertaining to the fence project. Commissioner Quirk said that there are 4 or 5 boxes with an associated fee of \$40.00/box. The Board authorized Commissioner Quirk to retrieve the boxes with a maximum cost of \$200.00.
- **Apparatus/Equipment Maintenance** – Chief Davidson reported that everything is back and everything is working.
- **Insurance** – There was discussion about which Board members received which correspondence. There was lengthy discussion regarding E-mails and E-mail systems and how to best protect Board members. Chief Davidson stated that Microsoft host/exchange is a possible system. Chairman Dugan stated he would look into this matter and have a recommendation for the October 2<sup>nd</sup> meeting.
- **Website** – Everything is up-to-date according to Chief Davidson.

**Old Business** – Commissioner Quirk stated that he had to meet with Commissioner Florio to update her on the proceedings of the last meeting and a suggested point system.

Commissioner Florio indicated that she had done some reading on historical eligibility and wondered if there was merit in pursuing grant money for rehabilitating the firehouse under the auspices of historical eligibility. Commissioner Florio recommended contacting the County Planner and pursuing the idea of applying for grant money. The Commissioner also said that she would contact the County Planner and attempt to get some direction.

**New Business** – Chief Davidson felt that we would have a strong presence at Hanover Township Day.

Commissioner Florio raised a number of questions and concerns that she has regarding the LOSAP program. All Board members agreed that they need a lot more information before proceeding and all had concerns on how it would impact the taxpayers short term and long term. Another meeting needs to be scheduled with the Fire Company's committee to sort out all the questions and details before a decision can be made.

There was no other business to discuss. **A motion for adjournment was made by Commissioner Callas, seconded by Commissioner Florio, all in favor.**

The meeting adjourned at 8:10 PM.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "R. Callas", is written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on October 2, 2014.