

**The December 4, 2014 Meeting of the Board of Fire Commissioners  
District #3, in the Township of Hanover  
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on December 4, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

**Attendees:** Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Chief James Davidson and James Schultz, Department Administrator, were also present.

**Public Participation:** There was no public participation.

**Approval of Previous Minutes:** A motion was made by Commissioner DeNigris, seconded by Commissioner Callas to approve the minutes of the November 20, 2014 Meeting, all in favor with Commissioner Quirk abstaining.

At this time, Chairman Dugan indicated that the Board was going to adjourn into Executive Session. Commissioner Callas read **Resolution No. 14-12-04-52** authorizing the Board to go into Executive Session to discuss Personnel matters. **A motion was made by Commissioner Quirk, seconded by Commissioner DeNigris to accept the resolution, all in favor.**

The Board returned from **Executive Session** at 8:14 PM and resumed the regular meeting agenda.

**Report of the Treasurer:** Commissioner DeNigris reported that, overall, the budget is in good shape and, in accordance with direction from Vince Montanino, the Board's auditor, he would be making budget line transfers.

**Report of the Chief and Board Committees:**

- **Chief's Report** – The Chief reported that there was a minor fender bender with the ambulance and also referred to his recommendation to renovate the third floor kitchen. The Board gave its approval to go forward. Chief Davidson also reported that he is setting up the new Medicare contract and

looking into the new electronic patient care reporting program. He has assigned Bob O'Hare and Frank DeSimone to evaluate the new possible system.

- **EMS** – No report.
- **Budget** – The budget has been submitted to Trenton.
- **Building & Grounds** – Chairman Dugan reported that all three roofs have been included in the specs and a decision on the type of shingle has to be made. He also reported, start to finish on the roof, would be about 4 months which includes the tie rods and the gutter project. The Town has approved the fence project via e-mail to Chairman Dugan. Outdoor lighting has been added to the ambulance bays and a spotlight added for the wreath. The day room was painted as well as the ambulance bays.
- **Apparatus/Equipment Maintenance** – Ambulance 38's air bag problem has been repaired and work is proceeding on rectifying the problem with Truck 33's bucket operation.
- **Website** – Chief Davidson reported that we have been transferred over to a new server and things are running more efficiently, as a result.

**Old Business** – Commissioner Quirk noted that there hasn't been any discussion or communication from the Fire Company in recent weeks nor has the Fire Company responded to the questions the Board laid out to them. It was the opinion of Commissioners Quirk and Florio that the issue is done for this year. They also said that, if the Fire Company wants to bring it up again, they are welcome to do so. ~~Commissioner Quirk reported.~~

**New Business** – There was no new business to discuss.

**Resolutions** – Commissioner Callas read **Resolution 14-12-04-53** appointing Volunteer Member Michael Melendez as a member of the Fire District and will be

serving as a firefighter. **A motion was made by Chairman Dugan, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

There was no further business to discuss. **A motion for adjournment was made by Commissioner DeNigris, seconded by Commissioner Quirk, all in favor.**

Respectfully submitted by:



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Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on December 18, 2014.