

**The August 21, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on August 21, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Michael Dugan, Peter DeNigris, Thomas Quirk

Absent: Commissioner Maria Florio

The regular agenda was suspended for the resolutions approving new members.

Commissioner Callas introduced **Resolution 14-08-21-36** appointing new volunteer members Griffin Sharp and John Cappellini as Junior volunteer members. Justin Yen and Christina Geiger are approved as regular volunteer members having reached their 18th birthday. **A motion to adopt the resolution was made by Commissioner Quirk, seconded by Chairman Dugan, all in favor.**

The Board, along with Chief Davidson, conducted the swearing in of John Cappellini, Griffin Sharp, Caitlin Brennan, Justin Lam and Dominique Imes.

There was a public hearing on the resolution creating the paid position of Captain. Commissioner Callas conducted the second reading of **Resolution 14-07-17-35**. The Chairman opened the floor to the public. There was no comment from the public. **Chairman Dugan made a motion to adopt the resolution, seconded by Commissioner DeNigris, all in favor.**

Public Participation: There was no public comment.

Correspondence: Commissioner Callas said they received correspondence from Ken Schleifer with the up to date membership of the Hanover Township Relief Association.

Approval of Previous Minutes: A motion was made by Commissioner DeNigris, seconded by Commissioner Callas to approve the minutes of the regular session held on July 17, 2014, all in favor.

Report of Treasurer: Commissioner DeNigris noted that several line items were over budget. He also noted that \$12,500.00 came back from the Fire Prevention Bureau.

Report of the Chief and Board Committees:

- **Report of Chief** – Chief Davidson noted that Assistant Chief O’Hare was able to resolve the overnight duty crew voids for the moment. The Chief asked for action on holiday pay for the per diems as outlined in his memo. **Commissioner DeNigris made a motion, seconded by Commissioner Callas that per diems would receive time and a half pay on holidays, all in favor.**
- **EMS** – Commissioner DeNigris reported that, budgetarily, there is a deficit at this time and hopes that it corrects itself by year-end.
- **Building & Grounds** – Chairman Dugan reported that the architects are coming on August 28th as part of their information gathering process. He also reported that he had received a price of \$1,726.00 to repair all of the remaining stair treads and would be moving forward on that.
- **Apparatus/Equipment Maintenance** -- Chief Davidson referred the Board to his memo updating all of the equipment.
- **Website** – Chief Davidson reported that the missing minutes have been posted and the glitch with the website seems to be resolved.
- **Liaison to Volunteers** – Commissioner Quirk reported that he met with President John O’Brien regarding having a Board liaison in attendance at the Fire Company meetings. Commissioner Quirk said that Commissioner Maria Florio is an acceptable alternative in his absence and further noted that any Board can attend in his absence.

Old Business – Commissioner Quirk reported that he is in the spec application process for the fence project. The Commissioner reported the need for a survey and one is not easily accessible necessitating the need to go into the archives to retrieve the information. There are four boxes of documents and there is an associated cost of retrieving the boxes of \$40.00/box. Commissioner Quirk recommended retrieving the boxes and copying the documents in those 4 boxes. The Board endorsed the idea.

There was discussion on the LOSAP program. Several Commissioners had questions on some of the details. Gary Keyser attempted to answer some of those questions and then proposed a meeting be set up with the Board's liaisons and the Fire Company committee along with a representative from Lincoln Financial to answer all outstanding questions.

New Business – There was no new business to discuss.

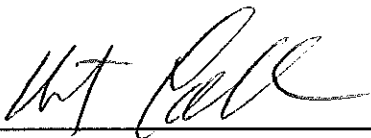
Commissioner Callas read **Resolution No. 14-08-21-37** allowing the Board to go into Executive Session at 7:45 PM. **The resolution was introduced by Commissioner Quirk and seconded by Commissioner Dugan, all in favor.**

The Board came out of Executive Session at 8:30 PM. During Executive Session, additions were made to the minutes of the July 17, 2014 Executive Session and personnel matters were also discussed. No action was taken.

A motion for adjournment was made by Commissioner DeNigris, seconded by Commissioner Quirk, all in favor.

The meeting adjourned at 8:32 PM.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Robt Callas', is written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting held on September 4, 2014.