

May 5, 2016

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on May 5, 2016 in accordance with the Open Public Meeting Act of 1975 Chapter, 231.

ATTENDANCE: Commissioners Peter DeNigris, Maria Florio, Robert Callas, Thomas Quirk, and Michael Dugan were present.

Also in attendance was Chief DiGiorgio and Administrator Jim Schultz.

PUBLIC PARTICIPATION: None

CORRESPONDENCE: Commissioner Quirk stated he would like to rescind his letter regarding Unit 30. He further noted the Township is definitely interested in Unit 30.

APPROVAL OF PREVIOUS MINUTES: The minutes were not approved at this time. Corrections will be presented at the next meeting.

TREASURER'S REPORT: No report.

REPORT OF THE CHIEF AND BOARD COMMITTEES:

- **Chief's Report:** Each Commissioner had a copy of Chief DiGiorgio's report. There were no questions or comments for the Chief.
- **EMS:** No report.
- **Budget:** No report.
- **Labor Relations:** Commissioner Quirk reported that he along with Commissioner Callas continue to work on revising and updating the current 2006 handbook.
- **Liaison to Volunteers:** Commissioner Quirk reported the next meeting is Monday, May 9th.
- **Building and Grounds:** At the last meeting Commissioner Dugan was requested to look into a camera for the day room. He received an estimate for \$981.00. **Action Item: Commissioner Dugan will reach out to the contractor to proceed with installation.**

The contract was returned from the landscaper. Although it was a bill for the entire year payment will be made monthly.

- **Apparatus/Equipment Maintenance:** Chief DiGiorgio reported that Engine 34 is schedule to go out for maintenance on Monday. Repairs are on schedule.
- **Insurance:** There is a balance due Oxford in the amount of \$400.00. When carriers were changed Oxford was not able to automatically deduct the final payment. The final payment is being made by check.
- **Communications:** No report.

- **By-laws:** No report.
- **Memorial Day:** Commissioner DeNigris reported that he has received the contract from the Meadow Woods in the amount of \$4,025.00. The amount is the same as last year. It was noted that last year the wine and beer was donated by Mr. Donofrio.

Action Item: Commissioner Dugan will reach out to Mr. Donofrio at their next meeting to see if he will be donating again this year.

Chief DiGiorgio will send paper invitations and get plaques.

Chief DiGiorgio spoke to Chief Cortright about recognition for all who responded and helped during the incident at the Whippany Firehouse. As it was one big group effort Chief DiGiorgio would like to present a group award to both fire companies. Together, both Chiefs would recognize all those who helped.

Chief Cortright will bring the issue before his Board at their next meeting to see if they would be agreeable to share the cost of the recognition plaque.

Chief DiGiorgio asked if anyone knew a bagpiper as Sgt. McDermott has moved and will not be available to play this year. Several suggestions were offered. It was determined that a stipend was offered to Sgt. McDermott.

Action Item: Commissioner Quirk will reach out to those who were suggested to see if anyone is interested.

- **Website:** Administrator Schultz stated the website continues to be updated.

OLD BUSINESS:

- **Front Ramp:** Front ramp specs have been received with the requested changes. Administrator Schultz said they will be copied along with the plans, and will be sealed until they go out for bid. Administrator Schultz anticipates Monday, May 23rd will begin the 10 day bid notice. There was delay because the Sewerage Authority was requested to come in and check the conditions of the pipes to see if they should be replaced before the project begins. In addition, sometime ago the Sewerage authority requested a control manhole be installed. The control manhole has been added to the specs by Bowman with an anticipated cost \$6,000-8,000.00.
- **Roof Project:** There was a lengthy discussion on the roof project.

NEW BUSINESS:

Chief DiGiorgio informed the Board that ambulance 38 was involved in a minor accident a few weeks ago with a Township vehicle. Our Insurance company is working with the Township of Hanover along with JIF on how this claim should be resolved. Our insurance company could be liable to pay the deductible even though this is a no-fault State. **There was no objection from the Board to waive the claim and pay the \$1,400 deductible to the Township.**

EMS Volunteer Bob O'Hare asked the Board to consider instituting a policy making the property a smoke free environment. The Board agreed this was a worthwhile effort and will look into adopting a best- practice policy with a phase in period and revisit this issue on May 19th. **Action Item: Administrator Schultz will look into smoking cessation programs, and best-practice policies that could be adopted by the Board.**

The next meeting will be May 19, 2016 beginning at 7:00 p.m.

The next Fire Prevention meeting is June 13, 2016.

Resolutions:

Commissioner Callas read **Resolution 16-05-05-59, Resolution 16-05-05-60,16-05-05-61, and Resolution 16-05-05-62** honoring Eric Daniel Kahn, Nicholas Edward Zarras, Joseph John Gigantino, and Daniel Ross Rubin and wish to recognize these people who have been awarded the rank of Eagle Scouts for Troop 155, the highest honor given by the Boy Scouts of America. **Commissioner DeNigris made a motion seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 16-05-05-63** accepting the resignation of per-diem EMT Russell Nydegger. **Commissioner Dugan made a motion seconded by Commissioner DeNigris, to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 16-05-05-64** supporting H.R. 343, the Volunteer Emergency Responders Tax Deduction Act. **Commissioner Florio made a motion seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 16-05-05-65** memorializing the District's acceptance into the States Chapter 330, P.S. 1997 Healthcare Plan for Future Retirees. **Commissioner Florio made a motion seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 16-05-05-66** authorizing a contract for fire and emergency medical services dispatch. **Commissioner Dugan made a motion seconded by Commissioner DeNigris to accept the motion, all in favor with the exception of Commissioner Quirk who was opposed.**

The Board went into Executive Session to discussion Personnel matters at 8:20 p.m.

The Board came out of Executive Session adjourned at 9:10 p.m.

Respectfully submitted by:

Robert Callas, Secretary