

March 15, 2018 Meeting of the Joint Fire Prevention Board

Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 6:30 p.m. on March 15, 2018 in accordance with the Public Meeting Act of 1975, Chapter 231.

ATTENDANCE: Commissioners Robert Callas, Michael Dugan, Maria Florio, James Kitchell, Randy Polo, Tom Quirk and Ray Woytas were present. Commissioners Peter DeNigris, James Kraley and Derrick Shearer were absent.

Chief Cortright, Chief DiGiorgio, Administrator Shultz and Hanover Township Committeeman Brian Cahill were also in attendance.

ELECTION OF 2018 – 2019 OFFICERS: Commissioner Quirk nominated Commissioner Derrick Shearer for Chairman. Commissioner Florio nominated Commissioner Dugan for Vice-Chairman. Commissioner Quirk nominated Commissioner Polo for Treasurer. All were in favor. Commissioners Peter DeNigris, James Kraley and Derrick Shearer were absent.

APPROVAL OF PREVIOUS MINUTES: There approval of the previous minutes were tabled until next meeting.

CORRESPONDENCE: None.

OLD BUSINESS: Commissioner Shearer reported that the joint purchase of a gear washer has expedited the cleaning of gear and proving very beneficial.

TREASURER’S REPORT: Chief DiGiorgio reported that he has two checks and two bills for the Treasurer. One of the bills is for the Incident Safety Officer course costing \$1400 that has been completed. The second bill is for the Building Construction Course costing \$1400 that has one more day left. Chief DiGiorgio reported that he has checks from two outside departments who took the training for their portion of the cost of the courses. Commissioner Florio noted that as of October 2017, there was only \$5708 in the Joint Fire Prevention checking account.

Commissioner Quirk asked the Board if they were interested in continuing to fund the AED/CPR training for coaches. Commissioner Quirk noted that some of the

coaches required first aid training. Commissioner Quirk asked if the Board would agree to include this training with the AEF/CPR training. The Board agreed to continue with the AED/CPR training and to add the first aid training component.

Chief Cortright reported that he has researched the proposition of purchasing a Sparky the Fire Dog costume. The Sparky program is a NFPA program and the costume is only available through two approved vendors for \$2100. Chief Cortright said that they are attempting to get a grant from FM Global for the purchase but asked if the Board was interested in splitting the cost of the purchase. The Board agreed to split the cost between the two Fire Districts.

Commissioner Florio felt that if each Fire District moves \$2000 into the Joint account, it should cover these expenses. The Board agreed that each Fire Board would make individual motions to move the money at their next Regular Meeting.

CHIEFS REPORTS: Chief Cortright reported that any Fire Officer training that is a prerequisite for certification should be completed by the end of the year.

Chief DiGiorgio reported that they met with the Police regarding the KNOX Boxes at the schools. The Police is looking for dual key access to these KNOX Boxes in case of a school emergency.

Chief DiGiorgio reported that he attended the County Communications User Group meeting on the funding request for \$30m upgrades and purchase of new radios and equipment for all users and County owned equipment.

OLD BUSINESS: Commissioner Dugan reported that the Joint Board needed to adopt the 2018-2019 Calendar. Commissioner Callas distributed copies of the proposed 2018-2019 Calendar. Commissioner Dugan asked if anyone noted any conflicts with the proposed meeting dates. Commissioner Callas made a motion to accept the 2018-2019 Calendar, seconded by Commissioner Quirk. All were in favor. Commissioners Peter DeNigris, James Kraley and Derrick Shearer were absent.

NEW BUSINESS: Administrator Shultz reported speaking with Commissioner Shearer this afternoon and Chief Cortright before this meeting regarding the potential to share the cost of a Medical Director between the two Districts. Administrator Schultz noted that if the Board agrees he will work with Chief Cortright to determine a Director and a cost sharing plan. Commissioner Quirk

asked if that could be done under this Board. Commissioner Dugan felt it was something to look into. Administrator Schultz reported that he will ask Mr. Braslow for advice. Commissioner Florio felt that anything besides the cost sharing should probably be keep separate. Administrator Schultz noted that he would try to have a proposal for each of the Boards by the beginning of next month.

The next regularly scheduled meeting shall take place on Monday, June 11, 2018 at 6:30 p.m. at the Whippany Firehouse.

ADJOURN: A motion was made by Commissioner Callas, seconded by Commissioner Polo, to adjourn the meeting. All were in favor. The meeting was adjourned at 6:54 p.m.

Respectfully submitted by

Robert Callas, Secretary