

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION
TRENTON, N.J.

CERTIFICATION OF AMENDED 2020 INTRODUCED BUDGET

Hanover Township Fire District No. 3

It is hereby certified that the amendment attached hereto complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:14-78.3.

Department of Community Affairs
Division of Local Government Services
For: Melanie Walter, Director

By 
Christine M. Zappicchi

Date 1/8/20

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

JANUARY 2, 2020

**RESOLUTION TO AMEND THE 2020 BUDGET PURSUANT TO N.J.S.A. 40A:14-78.3
FOR THE FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020**

RESOLUTION 20-01-02- 01

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2020 and ending on December 31, 2020 was introduced on the 5th day of December, 2019; and

WHEREAS, a public hearing on the 2020 Fire District budget will be held on January 2, 2020 as publicly advertised; and

WHEREAS, the Board desires to amend certain line items in the 2020 Budget.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Fire District No. 3 that the following amendments to the introduced 2020 Fire District Budget be made:

ANTICIPATED REVENUES

	<u>From</u>	<u>To</u>
Other Revenue - Miscellaneous	\$ 36,700	\$ 16,700
Total Other Revenue	\$ 654,450	\$ 634,450
Total Anticipated Revenues	\$ 2,277,175	\$ 2,257,175

BUDGETED APPROPRIATIONS

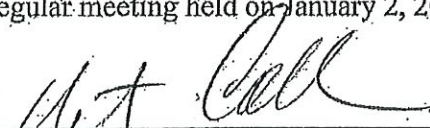
Appropriations:

	<u>From</u>	<u>To</u>
Cost of Operations & Maintenance - Other	\$ 644,443	\$ 624,443
Total Cost of Operations & Maintenance	\$ 1,846,994	\$ 1,826,994
Total Appropriations	\$ 2,277,175	\$ 2,257,175

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2020 Fire District Budget as so amended.

CERTIFICATION

I, Robert Callas, Secretary of the Board of Fire Commissioners, Hanover Township Fire District #3, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 2, 2020.



Robert Callas, Secretary

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, Robert B. Callas, Secretary of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the 2nd day of January, 2020 duly adopted the attached resolution;

20-01-02- 01 RESOLUTION TO AMEND THE 2020 BUDGET PURSUANT TO N.J.S.A. 40A:14-78.3 FOR THE FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020.

This resolution was introduced by Commissioner:

Callas De Nigris O'Hare Quirk Dugan

and was seconded by Commissioner:

Callas De Nigris O'Hare Quirk Dugan

Record of the Vote

	Callas	De Nigris	O'Hare	Quirk	Dugan
Yes	✓	✓	✓	✓	✓
No					
Abstain					
Absent					


Robert B. Callas, Secretary

2020

TOWNSHIP OF HANOVER NO. 3

(Fire District name and number)

Fire District Budget

<http://hanovertwpfd3.com/>

(Fire District Web Address)

LOCAL GOVT SERVICES

2019 DEC 10 P 2:12

RECEIVED

Department Of



Community
Affairs

Division of Local Government Services

2020 FIRE DISTRICT BUDGET

Certification Section

2020

Township of Hanover No. 3

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2020 PREPARER'S CERTIFICATION

Township of Hanover No. 3

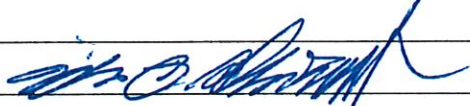
(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William F. Schroeder		
Title:	Auditor		
Address:	200 Valley Road, Suite 300 Mt Arlington, NJ 07856		
Phone Number:	(973) 298-8500	Fax Number:	(973) 298-8501
E-mail address:	bschroeder@nisivoccia.com		

2020 PREPARER'S CERTIFICATION OTHER ASSETS

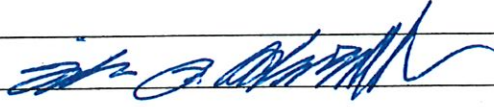
Township of Hanover No. 3 (Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	William F. Schroeder		
Title:	Auditor		
Address:	200 Valley Road, Suite 300 Mt Arlington, NJ 07856		
Phone Number:	(973) 298-8500	Fax Number:	(973) 298-8501
E-mail address:	bschroeder@nisivoccia.com		

2020 APPROVAL CERTIFICATION

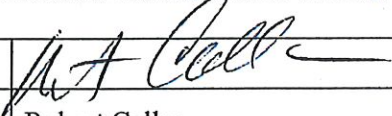
Township of Hanover No. 3 (Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Robert Callas		
Title:	Secretary		
Address:	Township of Hanover Fire District No. 3 P.O. Box 511 Cedar Knolls, NJ 07927-0511		
Phone Number:	(973) 267-2181	Fax Number:	(973) 292-2576
E-mail address:	Robert.Callas@hanovertwpfd3.com		

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address: http://htfd3.com/

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Michael Dugan

Title of Officer Certifying compliance

Chairman

Signature



2020 FIRE DISTRICT BUDGET RESOLUTION

Township of Hanover No. 3

(Fire District Name and Number)

RESOLUTION 19-12-05-92

FISCAL YEAR: January 1, 2020 to December 31, 2020

WHEREAS, the Annual Budget for the Hanover Township Fire District No. 3 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 5, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,277,175 which includes an amount to be raised by taxation of \$1,312,254, and Total Appropriations of \$2,277,175; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 5, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 2, 2020.



(Secretary's Signature)

December 5, 2019
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Callas, Robert	✓			
DeNigris, Peter	✓			
Dugan, Michael	✓			
O'Hare, Robert E.	✓			
Quirk, Thomas Jr.	✓			

2020 ADOPTION CERTIFICATION


Township of Hanover No. 3

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 2nd day of January, 2020.

Officer's Signature:			
Name:	Robert Callas		
Title:	Secretary		
Address:	Township of Hanover Fire District No. 3 P.O. Box 511 Cedar Knolls, NJ 07927-0511		
Phone Number:	(973) 267-5659	Fax Number:	(973) 292-2576
E-mail address:	Robert.Callas@Hanoverwpfd3.com		

2020 ADOPTED BUDGET RESOLUTION

Township of Hanover No. 3

(Fire District Name and Number)

RESOLUTION 20-01-02-02

FISCAL YEAR: January 1, 2020 to December 31, 2020

WHEREAS, the Annual Budget for the Hanover Township Fire District No. 3 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 2, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,257,175, which includes amount to be raised by taxation of \$1,312,254, and Total Appropriations of \$2,257,175; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 2, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020, is hereby adopted and shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,257,175, which includes amount to be raised by taxation of \$1,312,254, and Total Appropriations of \$2,257,175; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.



(Secretary's Signature)

January 2, 2020

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Callas, Robert	✓			
DeNigris, Peter	✓			
Dugan, Michael	✓			
O'Hare, Robert E.	✓			
Quirk, Thomas A., Jr.	✓			

2020 FIRE DISTRICT BUDGET

Narrative and Information Section

2020 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Township of Hanover No. 3

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. When is the Fire District's annual election? (February and/or November) If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget.

The 2020 budget is increasing \$328,642 from the 2019 budget primarily due to the \$270,000 of capital appropriations for the purchase of an ambulance and related equipment. This will be offset by the \$270,000 anticipated revenue from fund balance.

3. Explain any variances over +/-10% for each line item. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Fund Balance Utilized – increase of \$230,000 or 575% - to fund the purchase of an ambulance and related equipment.

Miscellaneous Revenue – increase of \$8,500 or 104% - due to expected donation from corporation for used equipment.

Annual registration fees – decrease of \$4,329 or -12% - decrease in life hazard usage fees expected from the State.

Admin S&W – increase of \$9,925 or 16% - increase of \$7,000 in Bookkeeper's salary.

Appropriation offset w/ revenue S&W – increase of \$3,171 or 11% - contractual obligations under collective bargaining agreement.

Capital appropriation – increase of \$270,000 or 100% - purchase of an ambulance and related equipment. \$270,000 of fund balance will be utilized to offset this.

Debt Service – decrease of \$63,735 or -100% - made last lease payment in 2019.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation will increase \$62,371 from \$1,249,883 in 2019 to \$1,312,254 in 2020. \$270,000 of unrestricted fund balance will be utilized to purchase capital items in 2020; compared to \$40,000 used in 2019 to help offset the tax rate. The projected tax rate will increase 2 cents to 8 point 9 cents per \$100 of assessed valuation.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The 2020 budget is in compliance with the property tax cap levy.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2020 proposed operating budget, explain the reason and purposes of the appropriation.

N/A – This is not applicable for 2020.

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

The District has \$270,000 in capital appropriations in the 2020 budget for the purchase of an ambulance and related equipment, which will be offset by the \$270,000 of unrestricted fund balance utilized.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

N/A

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A – This is not applicable for 2020.

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$1,444,222,400
Proposed Tax Rate per \$100 of Assessed Valuation	\$0.089

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	<input checked="" type="checkbox"/>	Yes		If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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N/A

FIRE DISTRICT CONTACT INFORMATION

2020

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Township of Hanover Fire District No. 3		
Address:	P.O. Box 511		
City, State, Zip:	Cedar Knolls	NJ	07927
Phone: (ext.)	(973) 267-2181	Fax:	(973) 292,2576
Fire District E-mail:	jim.schultz@hanoverwpfd3.com		

Preparer's Name:	William F. Schroeder / Man C. Lee		
Preparer's Address:	200 Valley Rd, Suite 300		
City, State, Zip:	Mt Arlington	NJ	07856
Phone: (ext.)	(973) 298-8500	Fax:	(973) 298-8501
E-mail:	bschroeder@nisivoccia.com mlee@nisivoccia.com		

Chairman:	Michael Dugan		
Phone: (ext.)	(973) 267-5959	Fax:	(973) 292-2576
E-mail:	Michael.dugan@hanoverwpfd3.com		

Secretary/Treasurer:	Robert Callas / Peter De Nigris		
Phone: (ext.)	(973) 267-5659	Fax:	(973) 292-2576
E-mail:	Robert.Callas@hanoverwpfd3.com / Peter.Denigris.@hanoverwpfd3.com		

Name of Auditor:	William F. Schroeder		
Name of Firm:	Nisivoccia LLP		
Address:	200 Valley Rd, Suite 300		
City, State, Zip:	Mt Arlington	NJ	07856
Phone: (ext.)	(973) 298-8500	Fax:	(973) 298-8501
E-mail:	bschroeder@nisivoccia.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Township of Hanover No. 3

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.
- 6) Was the Fire District a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, or employee? No
 - b. A family member of a current or former commissioner, officer, or employee? No
 - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) NoIf the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Township of Hanover No. 3

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."

Vehicle	Years in Service	Assigned To
Car 30	4	Motor Pool
Command 31	7	Assistant Chief (Fire)
Command 32	11	Motor Pool
Ladder 33	19	Motor Pool
Pumper 34	7	Motor Pool
Reserve Engine 12	25	Motor Pool
Pumper 35	1	Motor Pool
Command 37	7	Chief
Ambulance 38	2	Motor Pool
Ambulance 39	9	Motor Pool
Car 36	2	Assistant Chief (EMS)

- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? No
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? N/A If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? No If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Township of Hanover No. 3

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2018.

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Membership of Board of Commissions (Full Name)	Title
Michael Dugan	Chairman
Thomas Quirk	Vice Chairman
Robert Callas	Secretary
Peter De Nigris	Treasurer
Maria Florio	Clerk

Fire District Schedule of Commissioners and Officers (Continued)

Hanover Township Fire District #3
County of Morris

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Commissioner	Officer	Former								
1 Robert Callas	Commissioner	2	X		\$ 2,500	None	None	None				2,500		\$ 2,500
2 Peter DeNigris	Commissioner	2	X		2,500	None	None	None				2,500		2,500
3 Michael Dugan	Commissioner	2	X		2,500	None	None	None				2,500		2,500
4 Maria Florio	Commissioner	2	X		2,500	None	None	None				2,500		2,500
5 Thomas Quirk	Commissioner	2	X		2,500	None	None	None				2,500		2,500
6 Frank De Simone	Lieutenant/EMS	40		X		None	None							-
7 Chad DiGrigorio	Chief/Official	40		X		None	None							-
8 James Schultz	Administrator	40		X		None	None							-
9 Michael Belott Jon C.	Lieutenant	40		X										-
10 McGulness	Lieutenant	40		X										-
11														-
12														-
13														-
14														-
15														-
Total:					\$ 12,500	\$ -	\$ -	\$ -	\$ 12,500			\$ -	\$ -	\$ 12,500

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

Hanover Township Fire District #3
County of Morris

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget					
Active Employees - Health Benefits - Annual Cost								
Single Coverage	3	\$ 6,149	\$ 18,448	4	\$ 6,018	\$ 24,071	\$ (5,623)	-23.4%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	1	11,120	11,120	1	11,120	11,120	-	0.0%
Family	2	19,991	39,982	2	19,666	39,331	651	1.7%
Employee Cost Sharing Contribution (enter as negative -)			(8,550)			(4,522)	(4,028)	89.1%
Subtotal	6		61,000	7		70,000	(9,000)	-12.9%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
GRAND TOTAL	6		\$ 61,000	7		\$ 70,000	\$ (9,000)	-12.9%
Is medical coverage provided by the SHBP (Yes or No)?			Yes					
Is prescription drug coverage provided by the SHBP (Yes or No)?			Yes					

Schedule of Accumulated Liability for Compensated Absences

Hanover Township Fire District #3
County of Morris

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2019	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Michael Belott	47.875	\$ 15,000			
Deborah Golden	4.750	639			
Fransesco DeSimone	75.000	15,000			
Chad DiGrigorio	131.687	15,000			
Steven Gilson	26.687	4,928			
Connor McGuinness	17.875	5,703			
James Schultz	11.187	2,640			
Theodore Ujfalussy	23.875	4,775			
Total liability for accumulated compensated absences at January 1, 2019		<u>\$ 63,685</u>			

2020 FIRE DISTRICT BUDGET

Financial Schedules Section

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:
County:

Hanover Township Fire District #3
County of Morris

Levy Cap Calculation Summary

2019 Adopted Budget - Amount to be Raised by Taxation	\$	1,249,883
Cap Bank Available from 2017 (See Levy Cap Certification)		
Cap Bank Available from 2018 (See Levy Cap Certification)		30,843
Cap Bank Available from 2019 (See Levy Cap Certification)		222
Cap Bank Used from 2017		
Cap Bank Used from 2018		
Cap Bank Used from 2019		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		1,444,222,400
New Ratables - Increase in Valuations (New Construction and Additions)		35,381,000
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.087
Projected Tax Rate based upon Proposed Levy		0.088689577

2020 Budget Summary

Hanover Township Fire District #3 County of Morris

	<u>2020 Proposed Budget</u>	<u>2019 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 270,000	\$ 40,000	\$ 230,000	575.0%
Total Miscellaneous Anticipated Revenues	6,500	6,500	-	0.0%
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	2,000	1,900	100	5.3%
Total Other Revenue	634,450	613,950	20,500	3.3%
Total Operating Grant Revenue	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	<u>31,971</u>	<u>36,300</u>	<u>(4,329)</u>	-11.9%
Total Revenues and Fund Balance Utilized	944,921	698,650	246,271	35.2%
Amount to be Raised by Taxation to Support Budget	<u>1,312,254</u>	<u>1,249,883</u>	<u>62,371</u>	5.0%
Total Anticipated Revenues	<u>2,257,175</u>	<u>1,948,533</u>	<u>308,642</u>	15.8%
APPROPRIATIONS				
Total Administration	128,210	119,236	8,974	7.5%
Total Cost of Operations & Maintenance	1,826,994	1,736,762	90,232	5.2%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	31,971	28,800	3,171	11.0%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	-	-	-	#DIV/0!
Total Capital Appropriations	270,000	-	270,000	#DIV/0!
Total Principal Payments on Debt Service	-	60,099	(60,099)	-100.0%
Total Interest Payments on Debt	<u>-</u>	<u>3,636</u>	<u>(3,636)</u>	-100.0%
Total Appropriations	<u>2,257,175</u>	<u>1,948,533</u>	<u>308,642</u>	15.8%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

2020 Revenue Schedule

Hanover Township Fire District #3
County of Morris

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 270,000	\$ 40,000	\$ 230,000	575.0%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	270,000	40,000	230,000	575.0%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income	6,500	6,500	-	0.0%
Total Miscellaneous Anticipated Revenues	6,500	6,500	-	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1	2,000	1,900	100	5.3%
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	2,000	1,900	100	5.3%
<i>Other Revenue (List in Detail)</i>				
EMS Services	580,000	570,000	10,000	1.8%
Local Registration Fees	25,000	23,000	2,000	8.7%
Fire Alarm and Standby Fees	12,750	12,750	-	0.0%
Miscellaneous	16,700	8,200	8,500	103.7%
Total Other Revenue	634,450	613,950	20,500	3.3%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	#DIV/0!
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	-	-	-	#DIV/0!
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees	31,971	36,300	(4,329)	-11.9%
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	31,971	36,300	(4,329)	-11.9%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	31,971	36,300	(4,329)	-11.9%
TOTAL REVENUES AND FUND BALANCE UTILIZED	\$ 944,921	\$ 698,650	\$ 246,271	35.2%

2020 Appropriations Schedule

Hanover Township Fire District #3
County of Morris

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 73,225	\$ 63,300	\$ 9,925	15.7%
Commissioners	\$ 12,500	\$ 12,500	-	0.0%
Fringe Benefits	14,085	14,336	(251)	-1.8%
Total Administration - Personnel	99,810	90,136	9,674	10.7%
<i>Administration - Other (List)</i>				
Professional and Outside Services	28,400	29,100	(700)	-2.4%
Advertising, Promotion, Election & Travel Expenses			-	#DIV/0!
Membership, Dues and Subscription			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	28,400	29,100	(700)	-2.4%
Total Administration	128,210	119,236	8,974	7.5%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	902,047	830,962	71,085	8.6%
Fringe Benefits	300,504	277,500	23,004	8.3%
Total Operations & Maintenance - Personnel	1,202,551	1,108,462	94,089	8.5%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1	624,443	628,300	(3,857)	-0.6%
Other Operations & Maintenance Expense #2			-	#DIV/0!
Other Operations & Maintenance Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	624,443	628,300	(3,857)	-0.6%
Total Operations & Maintenance	1,826,994	1,736,762	90,232	5.2%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	31,971	28,800	3,171	11.0%
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	31,971	28,800	3,171	11.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	31,971	28,800	3,171	11.0%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Total Capital Appropriations	270,000	-	270,000	#DIV/0!
Total Principal Payments on Debt Service	-	60,099	(60,099)	-100.0%
Total Interest Payments on Debt	-	3,636	(3,636)	-100.0%
TOTAL APPROPRIATIONS	\$ 2,257,175	\$ 1,948,533	\$ 308,642	15.8%

2020 Schedule of Salaries and Benefits

**Hanover Township Fire District #3
County of Morris**

<i>Administrative Positions Excluding Commissioners (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Administrator	1	\$ 43,225	\$ 43,225	\$ 4,692			\$ 5,545	\$ 10,237
Bookkeeper	1	30,000	30,000				3,848	3,848
Position #3								-
Position #4								-
Position #5								-
Position #6								-
Position #7								-
Position #8								-
Total Administration			\$ 73,225	\$ 4,692	\$ -	\$ -	\$ 9,393	\$ 14,085

<i>Operation & Maintenance Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Fire Chief/Official/EMT	1	\$ 127,920	\$ 127,920		\$ 26,763	\$ 13,776	\$ 16,410	\$ 56,949
Fire Fighter/Lieutenant	1	98,838	98,838	10,730			12,679	23,409
Fire Fighter/Lieutenant	2	93,534	187,068		39,138	7,516	23,996	70,650
Fire Fighter/Inspector/EMT	2	59,670	119,339		24,969	21,593	15,308	61,870
Part Time EMT	7	39,319	275,232	11,150		18,115	40,482	69,747
Firefighter/EMT	1	32,250	32,250		6,747		4,137	10,884
Overtime/Stand By/Holiday/Accrued Sick	1	61,400	61,400				6,995	6,995
Position #8								-
Position #9								-
Position #10								-
Position #11								-
Position #12								-
Position #13								-
Position #14								-
Total Operation & Maintenance			\$ 902,047	\$ 21,880	\$ 97,617	\$ 61,000	\$ 120,007	\$ 300,504

<i>Salary Offset by Revenue Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Fire Official	1	\$ 31,971	\$ 31,971					\$ -
Position #2								-
Position #3								-
Position #4								-
Position #5								-
Position #6								-
Position #7								-
Position #8								-
Total Offset by Revenue			\$ 31,971	\$ -	\$ -	\$ -	\$ -	\$ -

Total Administration, Operations & Offset by Revenue			\$ 1,007,243	\$ 26,572	\$ 97,617	\$ 61,000	\$ 129,400	\$ 314,589
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2020 Proposed Capital Budget

Hanover Township Fire District #3
County of Morris

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2020 Proposed Budget</i>	<i>2019 Adopted Budget</i>
Purchase of Ambulance and related equipment	Equipment	February	11/25/19	100%	\$ 270,000	
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					270,000	-

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2020 Proposed Budget</i>	<i>2019 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					-	-
Total Capital Improvements & Down Payments					270,000	-

RESERVE FOR FUTURE CAPITAL OUTLAYS

TOTAL CAPITAL APPROPRIATIONS

	\$ 270,000		-
Capital Appropriations Offset with Restricted Fund			
Capital Appropriations Offset with Grants			
Capital Appropriations Offset with Unrestricted Fund	\$ 270,000		

Debt Service Schedule - Principal

Hanover Township Fire District #3
County of Morris

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
Total Principal - General Obligation Bonds				-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>												
Capital Lease #1	02/19/11	100%	12/14/11	60,099	-							-
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
Total Principal - Capital Leases				60,099	-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>												
Intergovernmental #1												-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
Total Principal - Intergovernmental Loans				-	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
Total Principal - Other Bonds or Notes				-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OBLIGATIONS				\$ 60,099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Debt Service Schedule - Interest

Hanover Township Fire District #3
County of Morris

	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$ -
General Obligation Bond #2									-
General Obligation Bond #3									-
General Obligation Bond #4									-
Total Interest - General Obligation Bonds	-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>									
BAN #1									-
BAN #2									-
BAN #3									-
BAN #4									-
Total Interest Payments - BANs	-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>									
Capital Lease #1	3,636	-							-
Capital Lease #2									-
Capital Lease #3									-
Capital Lease #4									-
Total Interest Payments - Capital Leases	3,636	-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>									
Intergovernmental #1									-
Intergovernmental #2									-
Intergovernmental #3									-
Intergovernmental #4									-
Total Interest Payments - Intergovernmental	-	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									-
Other Bonds or Notes #2									-
Other Bonds or Notes #3									-
Other Bonds or Notes #4									-
Total Interest Payments - Other Bonds or Notes	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OBLIGATIONS	\$ 3,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund			
Capital Appropriations Offset with Grants			
Capital Appropriations Offset with Unrestricted Fund			

2020 Fund Balance Reconciliation

Hanover Township Fire District #3 County of Morris

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ (508,379)
Less: Utilized in 2019 Adopted Budget	40,000
Proposed balance available	(548,379)
Estimated results of operations for the year ending December 31, 2019	
Anticipated balance December 31, 2019	(548,379)
Less: Fund Balance utilized in 2020 Proposed Budget	270,000
Plus: Accrued Unfunded Pension Liability (1)	1,307,928
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2020 Proposed Budget	\$ 489,549

RESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ 61,890
Less: Utilized in 2019 Adopted Budget	-
Proposed balance available	61,890
Estimated results of operations for the year ending December 31, 2019	
Anticipated balance December 31, 2019	61,890
Less: Restricted Fund Balance used in 2020 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2020 Proposed Budget	\$ 61,890

(1) This line item must agree to audited financial statements.

2020 Referendums

Hanover Township Fire District #3 County of Morris

Summary of Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -
 As this page is adjusted this amount changes, should = \$0
 (For Reference Purposes Only - from Levy Cap Summary based on
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
Total Release of Restricted Fund Balance	\$ -	\$ -

2020 Levy Cap Summary

Hanover Township Fire District #3 County of Morris

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	1,249,883
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		1,249,883
Plus: 2% Cap Increase		24,998
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		1,274,881
<i>Exclusions</i>		
Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		10,349
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		10,349
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	35,381,000
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.087	30,781
ADJUSTED TAX LEVY		1,316,011
Amount Utilized from Levy Cap Bank from 2017		-
Amount Utilized from Levy Cap Bank from 2018		-
Amount Utilized from Levy Cap Bank from 2019		-
Maximum Tax Levy Before Referendum		1,316,011
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	\$	1,316,011

CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	1,312,254
Cap Bank Available from Prior Year (2017) for 2020 Budget		-
Cap Bank Available from Prior Year (2018) for 2020 Budget		30,843
Revised Cap Bank from Prior Year (2019) Available for 2020 Budget		30,843
Cap Bank Available from Prior Year (2019) for 2020 Budget		222
Revised Cap Bank from Prior Year (2019) Available for 2021 Budget		222
Cap Bank from Current Year (2020) Available for 2021 Budget		3,757
Cap Bank Available from 2020 for 2021 Budget	\$	3,757

2020 Shared Services Exclusion Worksheet

Hanover Township Fire District #3
County of Morris

Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost Exclusions		Salary Costs		Other Costs		Total		
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2020 Levy Cap Exclusion Calculations

Hanover Township Fire District #3
County of Morris

PENSION CONTRIBUTION CALCULATION

2020 Proposed Budget PERS Contribution Appropriated	\$ 26,572
2020 Proposed Budget PFRS Contribution Appropriated	97,617
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2020 Base Amount	<u>124,189</u>
2019 Adopted Budget PERS Contribution	17,423
2019 Adopted Budget PFRS Contribution	96,417
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2019 Base Amount	<u>113,840</u>
Pension Contribution Exclusion	<u>\$ 10,349</u>

LOSAP CALCULATION

2020 Proposed Budget LOSAP Appropriation	\$ -
2019 Adopted Budget LOSAP Appropriation	-
LOSAP Exclusion (+/-)	<u>\$ -</u>

DEBT SERVICE CALCULATION

2020 Proposed Budget Total Debt Service Appropriation	\$ -
2020 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2020 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2020 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2020 Base Amount	<u>-</u>
2019 Adopted Budget Total Debt Service Appropriation	63,735
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2019 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2019 Base Amount	<u>63,735</u>
Debt Service Exclusion	<u>\$ -</u>

CAPITAL APPROPRIATION CALCULATION

2020 Proposed Budget Total Capital Appropriation	\$ 270,000
2020 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2020 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2020 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	270,000
2020 Base Amount	<u>-</u>
2019 Adopted Budget Total Capital Appropriation	-
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2019 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2019 Base Amount	<u>-</u>
Capital Expenditure Exclusion	<u>\$ -</u>

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2020	0.0%
2020 Proposed Budget Administration Health Insurance Appropriation	\$ -
2020 Proposed Budget Operations & Maintenance Health Insurance Appropriation	61,000
2020 Proposed Budget Group Health Insurance	<u>61,000</u>
2019 Adopted Budget Administration Health Insurance Appropriation	-
2019 Adopted Budget Operations & Maintenance Health Insurance Appropriation	70,000
2019 Adopted Budget Group Health Insurance	<u>70,000</u>
Net Increase (Decrease)	<u>(9,000)</u>
Net Increase Divided by 2019 Amount Budgeted = % Increase	0.00%
SFY 2020 State Health Average 0% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2019 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2019 Expended = 2020 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2020 Increase in Appropriation	<u>\$ -</u>

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

JANUARY 2, 2020

**RESOLUTION TO AMEND THE 2020 BUDGET PURSUANT TO N.J.S.A. 40A:14-78.3
FOR THE FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020**

RESOLUTION 20-01-02- 01

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2020 and ending on December 31, 2020 was introduced on the 5th day of December, 2019; and

WHEREAS, a public hearing on the 2020 Fire District budget will be held on January 2, 2020 as publicly advertised; and

WHEREAS, the Board desires to amend certain line items in the 2020 Budget.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Fire District No. 3 that the following amendments to the introduced 2020 Fire District Budget be made:

ANTICIPATED REVENUES

	<u>From</u>	<u>To</u>
Other Revenue - Miscellaneous	\$ 36,700	\$ 16,700
Total Other Revenue	\$ 654,450	\$ 634,450
Total Anticipated Revenues	\$ 2,277,175	\$ 2,257,175

BUDGETED APPROPRIATIONS

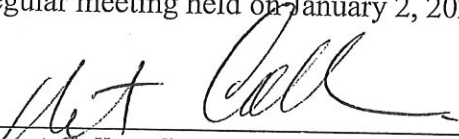
Appropriations:

	<u>From</u>	<u>To</u>
Cost of Operations & Maintenance - Other	\$ 644,443	\$ 624,443
Total Cost of Operations & Maintenance	\$ 1,846,994	\$ 1,826,994
Total Appropriations	\$ 2,277,175	\$ 2,257,175

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2020 Fire District Budget as so amended.

CERTIFICATION

I, Robert Callas, Secretary of the Board of Fire Commissioners, Hanover Township Fire District #3, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 2, 2020.



Robert Callas, Secretary

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, Robert B. Callas, Secretary of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the 2nd day of **January, 2020** duly adopted the attached resolution;

20-01-02-01 RESOLUTION TO AMEND THE 2020 BUDGET PURSUANT TO N.J.S.A. 40A:14-78.3 FOR THE FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

This resolution was introduced by Commissioner:


Callas De Nigris O'Hare Quirk Dugan

and was seconded by Commissioner

Callas De Nigris O'Hare Quirk Dugan

Record of the Vote

	Callas	De Nigris	O'Hare	Quirk	Dugan
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abstain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Robert B. Callas, Secretary