

**The Monthly Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover,
County of Morris, Cedar Knolls, New Jersey
March 3, 2011**

The meeting was called to order at 7:02 PM on March 3, 2011 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Peter DeNigris, Gary Keyser, Paul Pilipie, Thomas Quirk

Absent: Commissioner Thomas Harrington

Chief James Davidson and Dr. George Manis were also present.

The Board stood for the Pledge of Allegiance.

Commissioner Quirk acted as Chairman in the absence of Commissioner Harrington. Acting Chairman Quirk took roll call with all Commissioners present except Commissioner Harrington.

The first order of business was the approval of the minutes from the January 12, 2011 Special Meeting of the Board of Fire Commissioners which had inadvertently been left out at the February 3, 2011 when the other January 2011 minutes had been approved. **Commissioner Keyser made a motion to accept the minutes as submitted from the January 12, 2011 Special Meeting, seconded by Commissioner Pilipie, all in favor.**

Next was approval of the minutes from the February 3, 2011 regular monthly meeting. However, Commissioner Keyser pointed out that the Board would have to approve them at the regular monthly meeting in April since he and Commissioner Harrington were not present at the February 3rd meeting and Commissioners Pilipie and Quirk were the only voting members present at this evening's meeting. Commissioner Martin's term has ended and Commissioner DeNigris had not been sworn in until this evening.

The next order of business was the approval of the minutes from the February 17, 2011 monthly work session. **Commissioner Keyser made a motion to accept the minutes as submitted from the February 17, 2011 monthly work session, seconded by Commissioner Pilipie, all in favor.**

Next was the approval of the minutes from the March 1, 2011 Reorganization Meeting. **Commissioner Keyser made a motion to accept the minutes as submitted from the March 1, 2011 Reorganization Meeting, seconded by Commissioner DeNigris, all in favor.**

There was no correspondence to be read or committee reports.

Old Business

Commissioner Keyser reported that someone from Albore Carpentry had looked at the doors and will be making the repairs the next day for approximately \$200.00.

The Commissioner said he had purchased the sanitizer for the men's room. Chief Davidson said he would have someone put it up the next day.

Acting Chairman Quirk asked Commissioner Keyser if he had been in touch with Hartford's inspector to straighten out the boiler valve issue and the Commissioner said he had not, but would call Hartford.

Commissioner Keyser indicated that he had gotten the plaque for Tony McNaughton's 40th anniversary party which will be held on March 20th at 5:00 PM at Hildale Church. All Board members and Chief Davidson were going to the celebration.

Acting Chairman Quirk confirmed with Commissioner Keyser that the preparation of the resolution for the Reorganization meeting was done.

Acting Chairman Quirk asked for an update on the roof repair. Commissioner Keyser said that someone was supposed to come to do the roof repair, but postponed it due to the rain. The work will most likely be done within the next week.

Acting Chairman Quirk asked Chief Davidson if anyone had met with Crimson in Edison to look at the KME in Florham Park. The Chief said that they had come up on Sunday. Commissioner Keyser was there along with other departmental members to look it over. The Chief also spoke with Chief Young in Florham Park who said there was an open invitation for anyone to come look at their new apparatus. He also said he had not had a chance to contact District #6 to bring their new Pierce Top Mount here one evening.

The Chief was asked if he had prepared anything relative to the Attorney General guidelines detailing what is needed to be in compliance regarding drug testing information and Chief Davidson said he had looked at the Attorney General's guideline for drug testing. There definitely was a lot geared to law enforcement, guns, drinking, etc., but there were parts that could be used. He also pulled the civilian drug testing policy from the Township of Hanover, which is a pretty comprehensive policy -- especially their general employee program. The Chief said he should have a draft ready by the monthly work session.

Commissioner Keyser was asked if he had had any contact with ADP and he said no.

Commissioner Keyser reported that he had been in touch with Richard Braslow, Esq., the Board's Special Counsel. Now that the elections are over, the Board has to go before the local finance board because the fire district needs to get their approval to buy the apparatus. An application has to be made to the local finance Board in Trenton to get their approval to buy the apparatus.

Acting Chairman Quirk asked if anyone had looked into having the fire district handle the certificates for smoke detectors' carbon monoxide compliance in place of the Hanover Township construction office. Chief Davidson said that nothing has been done to move forward with that. He said he needs to find out whether the Township supersedes the fire district or the fire district supersedes them. Chief Davidson said there are approximately 200 inspections/year. Commissioner Keyser suggested handling this through the Fire Prevention Bureau which will be meeting March 24, 2011 and it was agreed that they would bring it up then. Commissioner DeNigris suggested that he could contact Blais Brancheau because he is knowledgeable on the ordinances. The Commissioner said that he can discreetly speak with Mr. Brancheau regarding who supersedes whom because he knows him from being on the Planning Board. Later in the meeting, Chief Davidson had located information that determined that the fire district supersedes the municipality regarding handling smoke detectors' carbon monoxide compliance. The Chief then gave the Commissioners copies of the information to look over and make a decision on what they would like to do.

Commissioner Pilipie asked Commissioner Keyser to have Albore Carpentry come to look at the weather stripping on 33's bay overhead door when he's comes to fix the other doors.

Acting Chairman Quirk asked who could be called to put the gutter back on and Commissioner Keyser said the person who will be doing the roof repair could do it. There were several suggestions, but Commissioner Pilipie pointed out that those gutters are different from normal gutters because, in this case, the gutter is broken and is copper so it has to be replaced with copper gutters. Commissioner Keyser said that they need to use someone who has insurance.

New Business

The next order of business was the rescinding of **Resolution 11-03-01-09** which contained an error and had been approved at the March 1, 2011 Reorganization Meeting. **Resolution 11-03-03-21 was assigned to rescind Resolution 11-03-03-21.** Commissioner Pilipie read the replacement **Resolution 11-03-03-22** designating the official newspapers, depositories and officers. The new resolution designates **The Morris County Daily Record or The Hanover Eagle** to be the official newspapers. **Commissioner Keyser made a motion to accept the resolution, seconded by Commissioner DeNigris, all in favor. A roll call vote was taken with all in favor with the exception of Commissioner Harrington who was absent.**

Commissioner Pilipie then read **Resolution 11-03-03-23** appointing Frank T. Sanchelli, Jr. as a volunteer member of Fire District #3. **Commissioner Keyser made a motion to accept the resolution as read, seconded by Commissioner Pilipie, all in favor. A roll call vote was taken with all in favor with the exception of Commissioner Harrington who was absent.**

Commissioner Keyser suggested that the Board hire a consultant to write a spec on the piece of apparatus that the Board is going to purchase. Once bids are open, then the consultant will have to review what is wanted compared to other specs. The manufacturer will do some of this, but someone is needed to be the overseer because the laws have changed and it no longer is as simple as it used to be to purchase a piece of apparatus. Chief Davidson confirmed that the Board should write a generalized performance spec which will take all of the ideas coming from an appointed truck committee, members of the department, etc., who will put it together. Once it's put out, there will be bids -- each with exceptions that will need to be reviewed. Commissioner Keyser suggested getting some names of people who would be able to do this and their prices. The Commissioner asked Chief Davidson to research what needs to be done and who could put all of this together for the Board.

Commissioner Keyser indicated that many of the department members' ID's have expired and he knows that the Chief is working with the County on a new type of system. The Chief said he saw someone at a County meeting today who said it's coming, but he didn't know exactly when. The Commissioner asked if Chief Davidson could get the machine back from District #2 and try to do it that way until the County's new system is up. The machine will not be able to make new entry cards, but the emphasis right now is to have a current ID. It was noted that Commissioner DeNigris needs an entrance card.

Commissioner Keyser said that the Board needs to start discussions on what they are going to do regarding the firehouse since interest rates are low right now. He suggested putting it on the agenda for the work session.

Commissioner Keyser thanked Dr. Manis for making all of the arrangements and everything he personally did to set up the member physicals. Dr. Manis asked if he could address the Board on the follow-up of the physicals. Dr. Manis distributed copies of the proposal outlined by the YMCA in which there would be a set program in position for those members who would like to take advantage of a program specifically geared to the Fire/First Aid Squad members. It would be a month's worth of personal training as a group and then a month's worth of individual training with a 20% discount on all of their programs. There would also be a group session with a dietician and a one on one counseling with a dietician if anyone wants it. The program will be tailored to NFPA 1583 which are the recommendations of firefighter fitness. Dr. Manis asked the Board if they would be willing to pay for members who sign up at a cost of \$400.00/person. Commissioner Keyser said that there is nothing budgeted for something like this. Although there are 62 active members, the bottom line is that there probably would only be a dozen or so people who would actually sign up. Commissioner Keyser suggested that Dr. Manis get a quote from DMC on Saddle Road who will do a similar program.

There was discussion on splitting the cost with the Fire Department. The Board said they would consider the request and discuss it at the monthly work session. Acting Chairman Quirk said that the goal was to make the members fit and that physicals were given to everyone recently with that in mind. If the goal was to make the membership fit, then they should consider the follow-up. Acting Chairman Quirk suggested having a waiver stating that the Board was willing to pay the \$400.00/person fee, but if the individual did not follow all the way through, he would have to pay the Board back which would be an incentive to keep going. The Board said they would study the proposal and get back to Dr. Manis as soon as possible. Chief Davidson also suggested asking the YMCA if there was only a small group of about 5 people who would be willing to each pay the \$400.00 program cost themselves, would they still do the program and it was noted that the proposal said they would do it for a minimum of 5 people. Acting Chairman Quirk asked Dr. Manis to get a rough head count from the membership by the work session so they would have an idea of how many people were interested. The Board thanked Dr. Manis and said they would discuss it.

Treasurer's Report

Commissioner Keyser reported that checks #4449 – 4494 were paid in the amount of \$8,582.23 for the month of February 2011. **A motion was made by Commissioner Pilipie to accept the Treasurer's Report as submitted, seconded by Commissioner DeNigris, all in favor.**

There was no other business to discuss. **A motion to adjourn was made at 7:56 PM by Commissioner Pilipie, seconded by Commissioner Keyser, all in favor.**

Respectfully submitted by:

Paul Pilipie, Secretary

