

Fire District No. 3

Township of Hanover, County of Morris

Minutes of February 7, 2013 Regular Meeting

Meeting Called to Order 19:00; Chairman Quirk presiding.

Pledge of Allegiance

Notice of Compliance

Roll Call –	Callas – Present	Harrington - Present
	De Nigris – Present	Quirk - Present
	Dugan - Present	

Also Present -	Chief Davidson	Rocco Sino
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Correspondence:

None

>Off Agenda

Swearing in of Joanne Brashier & XXXXX

Acceptance of Previous Minutes:

Motion to accept minutes of January 3, 2013 and January 17, 2013

Maker:	Commissioner Harrington
Second:	Commissioner Callas

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

> Off Agenda

Presentation to the Board by Rocco Sino concerning healthcare benefits, and the decisions made in the previous year. Current plan is being phased out by Oxford. On 4/1 co-payments will increase while premium will decrease. Current fund will cover those costs. Split of 90/10 will go to 80/20. Office visits co-pay will go up also. Discussion of management of co-pay repayment options. Oxford's other option is an EPO which has smaller co-pays and an even lower premium. (\$72,000)

(115,000.00)

Motion to move forward with change to healthcare insurance policy to the Oxford EPO pending notification and discussion of this matter with the Local.

Maker: Commissioner Harrington
Second: Commissioner De Nigris

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Discussion

Finance:

Commissioner De Nigris reports that all year end cost changes have been made and paperwork is ready to go to auditor. Discussion of January costs. Comm Di Nigris also met with Silvio concerning the Township's quarterly payments. Consolidation of bank accounts will take place after election.

Resolution 13-02-07-03 a Resolution to memorialize transfers (\$33,000.00) which took place consistent with previous resolution concerning the FY 2012 Budget.

Introduction: Commissioner Harrington
Second: Commissioner Dugan

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Apparatus Maintenance

Commissioner Harrington reports that he had been to Fire/Safety, the work underneath is done and it should be back next week, additionally the muffler and the brake chambers are being replaced and an electrical issue will be repaired. Engine 34 will go out next week for radios.

Buildings/Grounds

Commissioner Dugan has three estimates for stair tread project. Exceptional Flooring Concepts (\$697.41) came in the lowest.

Discussion

Motion to award work to EFC as long as they provide a copy of insurance and a warranty for the work.

Maker: Commissioner Dugan
Second: Commissioner Harrington

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Commissioner Dugan reports that Jimmy McKenna was in to review cleaning the cupola area. This will include asbestos testing, and cleaning.

Discussion

Chief reports that ServPro was also contacted to provide a price, but they declined to bid.

Commissioner Dugan reports that ServPro will be back out (Friday) to de-odorize the third floor again.

Discussion

EMS Billing

Commissioner De Nigris reports that he has spoken to Revenue Guard and that they are able to proceed with balance billing.

Commissioner Harrington questioned the status of the Atlantic Healthcare issue.

Chief Davidson reports that we have no signed contract with Atlantic Healthcare, and are billing and being reimbursed.

Discussion

Chief will call Rich Donovan concerning this matter.

Master Planning Committee:

Commissioner Callas reports that there was a meeting (yesterday) and discussed three items from the plan. One item included energy efficiency.

Another item was regarding facilities, specifically HVAC which may be an issue come warmer weather.

Commissioner Harrington requests if there should be a change in the HVAC contractor.

Discussion including recommendation by Chief to send out specs for HVAC work to three vendors for pricing.

Commissioner Callas further reports than an important issue is funding. There are a few grants that the Board may want to look at including AFG (equipment) and SAFER (staffing/volunteer retention). Involvement of the second floor is recommended on the latter. A letter has also been drafted to President O'Brien concerning the goals of the Master Planning Committee. (Chief changed draft at Board's recommendations.)

Discussion

Resolution 13-02-07-04 a Resolution authorizing powers to work within the State's OEM Hazard Mitigation Program.

Introduction: Commissioner Quirk
Second: Commissioner De Nigris

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Resolution 13-02-07-05 a Resolution contracting Donnelly Energy Solutions, Wayne, NJ, for purposes of energy efficiency/reduction of energy costs. Cost not to exceed \$3,690.47

Introduction: Commissioner Harrington
Second: Commissioner Callas

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Old Business:

Commissioner Dugan reports that all matters have been handled, but the Board is still in need of one (1) poll worker.

Discussion

Commissioner Quirk reports that a resident of Town is down the shore, who attempted to get her mail-in ballot, but cannot because mail is not being delivered there.

Discussion

Commissioner Dugan requests status of camera system

Explanation of status by Jim Schultz

Commissioner Quirk raises discussion of Draft Resolution concerning public participation at meetings.

Discussion

Resolution 13-02-07-06 a Resolution establishing guidelines for public participation and decorum of Board meetings.

Introduction: Commissioner Quirk
Second: Commissioner Dugan

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

Web site update by Chief Davidson; progress, link has been forwarded to Board members, site is up and under construction, and hope to have it up early next week.

New Business:

Commissioner Quirk has forwarded each Board Member a key to the large fireproof filing cabinet. Certain keys will be kept in this cabinet.

Public Participation:

Executive Session:

Resolution 13-02-07-07 a Resolution to go into executive session to discuss personnel matters.

>Back in Public Session

All in agreement to maintain Stephanie O'Hare in her current position.

Commissioner Harrington reports that this is his last meeting, and expresses his gratitude to his fellow Board members and the Chief for jobs well done, and to the Department for their support.

Discussion

Motion to Adjourn

Maker: Commissioner Quirk
Second: Commissioner Harrington

Quirk – Aye
Harrington – Aye
Callas – Aye
De Nigris – Aye
Dugan – Aye

A handwritten signature in black ink, appearing to be "W. Callas", written in a cursive style.