

**The Monthly Meeting of the Board of Fire Commissioners  
District #3, in the Township of Hanover  
County of Morris, Cedar Knolls, New Jersey  
August 1, 2013**

The monthly meeting was called to order at 7:00 PM on August 1, 2013 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

**Attendees:** Commissioners Robert Callas, Michael Dugan, Maria Florio, Thomas Quirk

**Absent:** Commissioner Peter DeNigris

Chief James Davidson, Assistant Chief Robert O'Hare and Committeeman George Coppola were also present.

A statement of compliance with the Open Public Meeting Act was read by Chairman Quirk followed by a roll call with all Commissioners in attendance except Commissioner DeNigris.

**Approval of Previous Minutes**

Commissioner Dugan made a motion to accept the July 18, 2013 minutes with the noted corrections, seconded by Commissioner Florio, all in favor. The noted corrections are that all references to the *Second Floor* be changed to the *Cedar Knolls Fire Department*.

**Report of Committees:**

- **Fire Apparatus Maintenance** – Commissioner Dugan reported that command vehicles have been sent out for the final preparation which includes the lights, markings, etc. and hope to have them in service by Labor Day.
- **Labor Relations** – Chief Davidson reported that there was a draft resolution changing the language of the labor contract regarding health care benefits. The union has accepted that language. Commissioner Callas read Resolution 13-08-01-37 authorizing the approval and election of an amendment to the current labor contract with certain employees of the FMBA Local 109 regarding the provision of health care benefits retroactive to April 1, 2013. **Resolution 13-08-01-37 was introduced by Chairman Quirk, seconded by Commissioner Florio, all in favor with Commissioner DeNigris absent.**
- **Building & Grounds** – Commissioner Dugan reported that the light in the 2<sup>nd</sup> floor bathroom has been corrected.

- **Planning Committee** – Commissioner Callas reported that, last evening, there was a meeting between members of the Fire Department and the Commissioners where they addressed staffing needs as per the five year plan. Commissioner Callas categorized the meeting as very productive. Recruiting and retention was the focus of the meeting with many good ideas coming from that meeting. He also noted that the Safer Grant application process is now open.

Chief Davidson reported that he met with a structural engineer who reported that the building is structurally sound. Also noted was that there is significant wood rot, but it does not affect the structural fitness of the building. The rot problem can be dealt with, but will be expensive. The engineer also had comments regarding the slate roof, the bowing of the third floor and the crack in the northwest corner of the ladder bay. Commissioners Dugan, Callas and Chief Davidson will be formulating the next action steps in line with the five year plan.

- **EMS Committee** -- Chief Davidson is working on getting the title of the rehab ambulance and Unit #30 transferred. He spoke to President John O'Brien regarding the process and the Chief will be going to Motor Vehicles to verify the correct procedure. Commissioner Dugan reported that they are still waiting for the Fire Company to come back with their counter offer.
- **Website** – Commissioner Florio noted that, to satisfy the new law, all minutes and resolutions need to be posted. She also touched on the subject of a privacy policy and asked Chief Davidson to get an opinion on that. Commissioner Florio also discussed with Chief Davidson what would go on the home page.

### **Old Business**

- Chairman Quirk discussed the exempt association parking lot lease issue. He also indicated that Commissioner Callas will continue to research the issue. Commissioner Dugan, in a motion seconded by Commissioner Florio, authorized Commissioner Callas to get three quotes of a title search company by the September meeting. Simultaneously, Commissioner Callas will be doing further research.
- There was discussion about the signature requirements on checks and payroll checks as outlined in the by-laws. Commissioner Florio agreed to contact via e-mail Attorney Braslow in an effort to get him to capture the wording that would correctly amend the by-laws regarding signatures on checks and payroll.

### **New Business**

- **New Jersey State Firemen's Convention** – The Chief handed each member a memo regarding what the Board has done historically for life members. The memo outlined the background of why checks are written at the work session in August.

## Resolutions

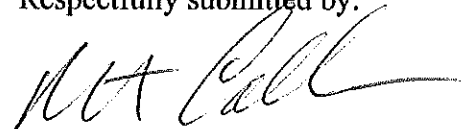
- Resolution #13-08-01-38 was read by Commissioner Callas authorizing the cancelation of certain monetary checks because of the inordinate lapse in time since issuance of these checks and to reissue said checks as deemed appropriate. **Resolution 13-08-01-38 was introduced by Commissioner Dugan, seconded by Commissioner Florio, all in favor with Commissioner DeNigris absent.**
- Resolution #13-08-01-39 was read by Commissioner Callas authorizing the appointment of a medical provider to oversee and administer required medical physicals, respiratory screenings, immunization programs and certain injury care and screenings as required. **Resolution -13-08-01-39 was introduced by Commissioner Quirk, seconded by Commissioner Florio, all in favor with Commissioner DeNigris absent that Morristown Medical Group shall provide these services to the District without competitive bidding in accordance with local contract law.**

## Public Participation

Committeeman George Coppola reported that there will be four public elections in the upcoming months. The Committeeman also reported that Bayer will have their grand opening on October 16, 2013.

There was no other business to discuss. **A motion to adjourn was made at 8:20 PM by Commissioner Dugan, seconded by Commissioner Florio, all in favor.**

Respectfully submitted by:



Robert Callas, Secretary