

**The Monthly Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey
October 3, 2013**

The monthly meeting was called to order at 7:00 PM on October 3, 2013 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio, Thomas Quirk

Chief James Davidson and James Schultz were also present.

A statement of compliance with the Open Public Meeting Act was read by Chairman Quirk followed by a roll call with all Commissioners in attendance.

Approval of Previous Minutes

Commissioner DeNigris made a motion to accept the September 5, 2013 regular meeting minutes along with the Executive closed session minutes, seconded by Commissioner Callas, all in favor. Commissioner Florio made a motion to accept the September 19, 2013 monthly work session minutes, seconded by Commissioner Callas, all in favor with the exception of Commissioner Quirk who was not in attendance for that meeting.

Correspondence

Chairman Quirk requested that correspondence from the fire department be entered into the minutes regarding the request for a camera on the Second Floor.

- **Finance** – Commissioner DeNigris noted that the budget process will start on Monday, October 7th.
- **Fire Apparatus Maintenance** – The SUV's are ready to go out again and should be back 30 days after they go out.
- **Buildings & Grounds** – Commissioner Dugan reported that they are still waiting for the architect to get back with his recommendations regarding the Third Floor. Chief Davidson said that he had been in touch with a slate roof contractor who indicated that there would be a price of \$4,300.00 for an on-site evaluation.

Commissioner Dugan reviewed the report from the title search company and indicated that he was going to contact them to clarify some questions that he had.

The title search showed who owns each lot. Discussions can now ensue with the Exempt Association.

- **Planning Committee** – Due to the Federal government shutdown, the SAFER grant is on hold.
- **EMS Committee** – Commissioner DeNigris reported that he met with Assistant Chief O'Hare and received the Fire Department's latest offer. Discussion will follow in Executive session.
- **WebSite** – Chief Davidson noted that things are progressing well and advocated the addition of a members' only section. This section would be an area where members could find SOG's and other policies, documents and procedures. Commissioner Florio cautioned about putting dated material on the website and the potential need to monitor and update information.

Old Business

- There was a third reading of the proposed amendment to the by-laws. Commissioner DeNigris made a motion to accept the amendment, seconded by Commissioner Florio, all in favor.

New Business

- There was discussion regarding the cancer awareness shields that the Fire Department wants to adopt and there were no objections. Chief Davidson noted that the shields would be in compliance of regulations.
- Chairman Quirk asked Secretary Callas to send Employment Horizons' Executive Director a thank you note for the office furniture donation. Commissioner Quirk also asked Secretary Callas to send a thank you note to Bayer Corporation for their office furniture donation.
- Chief Davidson discussed the security camera policy. He also commented on the need to develop a privacy policy and a job abandonment policy.
- Chairman Quirk discussed purchasing five tickets to the FMBA beef steak dinner. Each member could purchase one for their spouse if they choose. **Commissioner Dugan made a motion to purchase five tickets to the FMBA beef steak dinner, seconded by Commissioner Florio, all in favor.**

Resolutions

- Commissioner Callas read **Resolution 13-10-3-45** authorizing the sale of car 31A 1999 Ford Motor Company Crown Victoria utilizing online auction services of GovDeals, Inc., 5907 Carmichael Place, Montgomery, AL 36117.

Commissioner Dugan made a motion authorizing the resolution, seconded by Commissioner DeNigris, all in favor.

- **Commissioner Callas read Resolution 13-10-03-46 appointing volunteer Line Officer Theodore J. Ujfalussy to Lieutenant – Fire/Rescue Division. Commissioner Dugan made a motion authorizing the resolution, seconded by Commissioner DeNigris, all in favor.**
- **Commissioner Callas read Resolution 13-10-03-46 appointing volunteer member Kevin Herbert as a volunteer member of the Fire District. Commissioner Dugan made a motion authorizing the resolution, seconded by Commissioner DeNigris, all in favor.**
- **There was discussion regarding changing the by-laws so that every meeting would be a “regular” meeting where business could be conducted. The number of meetings would not change. Mr. Schultz indicated that he would make the necessary changes on the agenda format on the website. Commissioner Florio made a motion to amend the by-laws, seconded by Commissioner Dugan, all in favor. This is considered the first reading.**

Public Participation

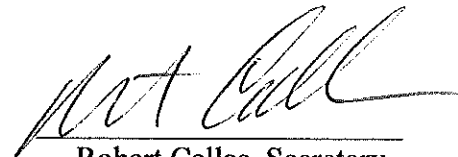
Committeeman Coppola noted that the Bayer Corporation grand opening is going to be October 16th and asked if anyone will be attending.

There was no other business to discuss. **Resolution 13-10-03-48 was read authorizing the Board to go into Executive Session. A motion was made to go into Executive Session by Commissioner Florio, seconded by Commissioner Dugan, all in favor.**

The Board came out of Executive Session and the regular monthly meeting reopened at 8:20 PM. The Commissioners agreed to authorize the negotiating committee to go forward and gave them dollar guidelines. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to carry on negotiations with those guidelines, all in favor.**

A motion to adjourn was made at 8:26 PM by Commissioner Dugan, seconded by Commissioner DeNigris, all in favor.

Respectfully submitted by:



Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting held on October 17, 2013.