

## **The June 18, 2015 Meeting of the Board of Fire Commissioners**

### **District #3 in the Township of Hanover**

### **County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on June 18, 2015 in accordance with the Open Public Meeting Act of 1875, Chapter 31.

**Attendees:** Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Also in attendance were Chief Chad DiGiorgio and Administrator James Schultz.

**Public Participation:** None.

**Approval of Previous Minutes:** A motion was made by Commissioner Florio, seconded by Commissioner Callas to approve the June 4, 2015 meeting, all in favor with Commissioner Quirk abstaining.

**Treasurer's Report:** Commissioner DeNigris reviewed the financial standing and everything is on target. He noted that a couple of line items are out of whack and he is checking on them. **Commissioner Quirk made a motion to accept the Treasurer's Report as read, seconded by Commissioner Dugan, all in favor.**

#### **Report of the Chief and Board Committees:**

- **Chief's Report:** Chief DiGiorgio reviewed his written report and highlighted several items including call activity, training and apparatus status.
- **EMS:** Commissioner DeNigris reported that it had been decided to pursue any delinquent accounts from 2014 in conjunction with Revenue Guard.
- **Labor Relations:** Commissioner Quirk reported that he and Commissioner Callas have reinstated the monthly meeting with the Chief to discuss any issues concerning career staff.

- **Liaison to Volunteers:** Commissioner Quirk reported that the Fire Company is still having discussion regarding the uniform policy and that there is also discussion concerning “switching” the second floor and third floor. Commissioner Florio requested that another report be issued (in about a month) to see if there are any other outstanding issues with the radio/pager problems and, further, to note that the County has implemented the changes they promised. Commissioner Florio wanted it noted that any issue brought to the Board would be forwarded to the Chief.
- **Buildings & Grounds:** Chairman Dugan reported that they are waiting for the contractor to return a signed contract and to post a bond. Chairman Dugan gave a synopsis of the pre-construction meeting and outlined the steps the project would take. There was discussion about safety zones and the need to adhere to them.

Chairman Dugan reported that he is looking into the flooring. It appears the integrity of the floor is compromised somehow. He has requested that the flooring company/individual come in to discuss the matter.

- **Apparatus & Maintenance:** Engine 35 is back in service.

**Old Business** – Backup medical services to Morris Township was discussed. The agreement has been signed and Morris Township officials are very happy and positive about our working relationship.

**New Business** – Commissioner Quirk reported that the Substance Awareness Council had an informative session recently and may be looking to restart a mock trial program of the past. He is looking for the department to potentially be involved.

After some discussion, it was decided to not have the July 2<sup>nd</sup> Board meeting due to possible conflict of the fireworks and the holiday. **A motion was made by Commissioner DeNigris, seconded by Commissioner Callas to eliminate the July 2<sup>nd</sup> Board meeting, all in favor.**

**Commissioner DeNigris made a motion, seconded by Commissioner Callas to go into Executive Session, all in favor.**

The Commissioners came out of **Executive Session** and re-opened the regular meeting. During the **Executive Session** there was discussion about pending Resolutions. No action was taken.

**Chairman Dugan made a motion, seconded by Commissioner Callas to authorize the Chief to hire more per diems at his discretion and to advertise outside the Department if he sees fit, all in favor.**

**Resolutions** – Commissioner Callas read **Resolution 15-06-18-60** setting the hourly rates for per-diem emergency medical technicians. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the Resolution, all in favor.**

Commissioner Callas read **Resolution 15-06-18-61** authorizing the entering into a memorandum of understanding with the Township of Morris for providing Emergency Medical Services. **A motion was made by Commissioner Dugan, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-06-18-62** authorizing reimbursement of Hanover Township Fire District #2 for certain training costs. **A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-06-18-63** authorizing the disposal of personal property – Rehab Unit 36. **A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to adopt the resolution, all in favor with Commissioner Dugan abstaining.**

There was no other business to discuss. **Commissioner Quirk made a motion, seconded by Commissioner DeNigris, to adjourn, all in favor.** The meeting adjourned at 8:55 PM.

Respectfully submitted by:

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Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting held on July 16, 2015.